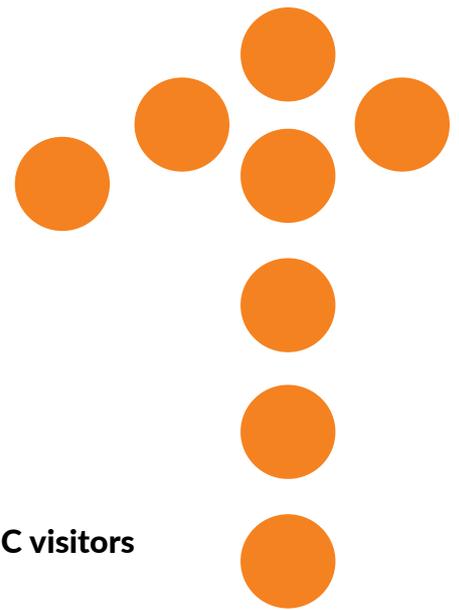
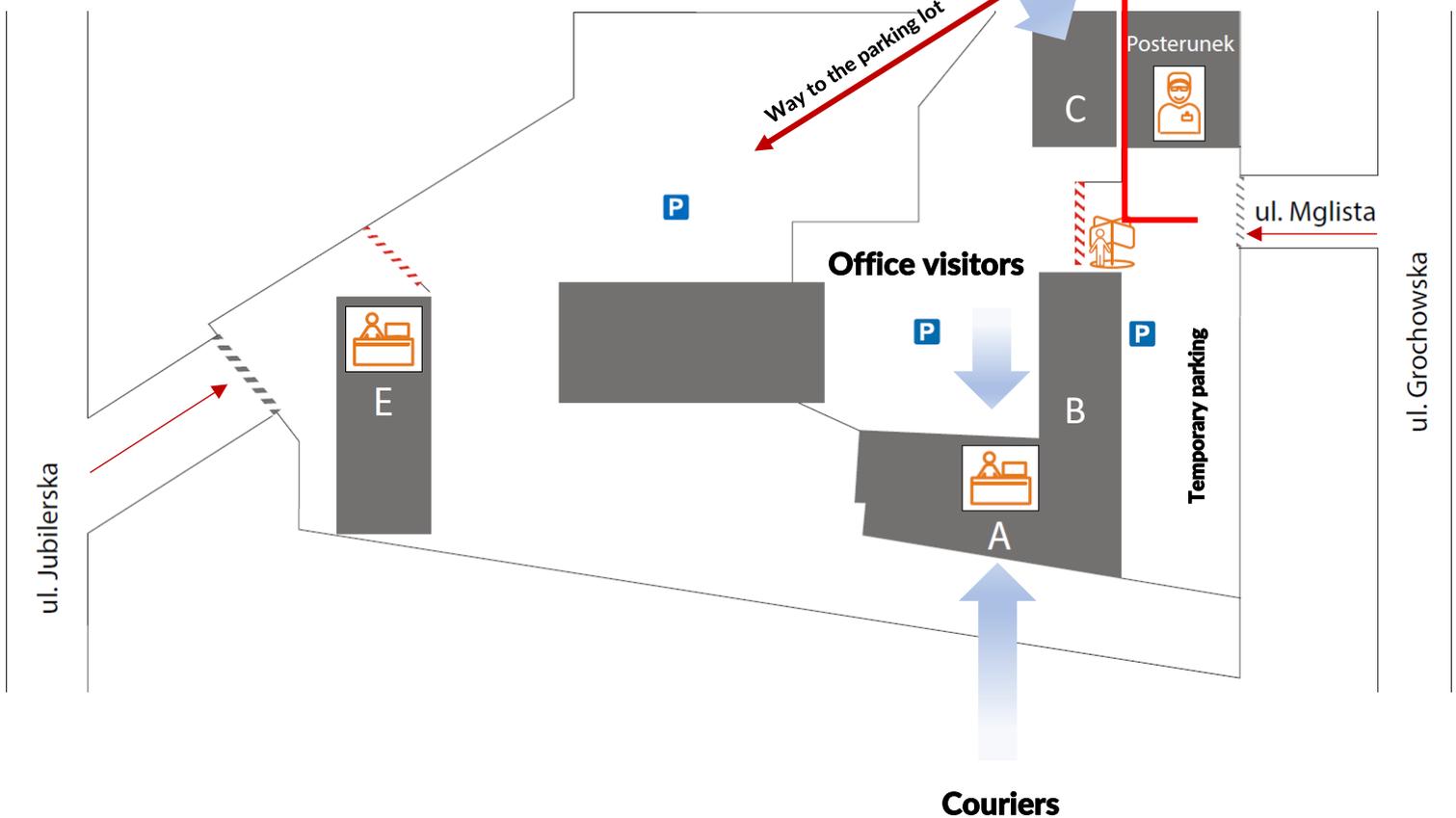


Access to Atman Data Center Campus



Temporary reception desk for DC visitors



3

3 steps to get to Atman DC

- Report your visit

- Take your ID card

- Authorize your entry at the reception desk

Dear Atman Customer,

below we describe three steps that should be completed from March 12, 2020 to get to the Atman campus at Grochowska 21a in Warsaw. The campus access rules apply to all people, both those who use the Data Center, subcontractors and those who visit us at the office. People who are on the authorized access contact lists do not have to be reported.

1. Report your visit (through Customer Service Office)

- a) If you are a person authorized to report visits, please report the persons (name, surname, ID card details), vehicles (make, type and registration number), purpose of the visit, date of visit, possible number of transported goods (e.g. number of servers)
- b) If you are not a person authorized to report visits, ask your Atman contract lead for the appointment or contact the Atman Customer Service Office directly to arrange the details.

2. Take your ID card

The document must contain your photo and it must be the same document that was provided during the visit report. The document will be needed to perform the authorization in the next step.

3. Authorize your entry at the checkpoint

Getting to the campus from Mgliska st., at reception desk at the building C you will be asked to show your ID, you will receive an access card and you will be given appropriate permissions to the Data Center.

Access to campus through reception at building E has been temporary suspended.

The rules of access to the data center zone do not change.

If you have questions or concerns, please contact the Customer Service Office: +48 22 51 56 800 or sent email to: bok@atman.pl.

What should I do when I have not been advised by an authorized person, and I need to get to the Data Center?

Contact Customer Service Office to clarify the situation. If it is an oversight of an authorized person, then giving rights should not take longer than 15 minutes from the receipt of the application.

FAQ

Can I park my car on the campus?

Yes. The car can be parked in the campus's internal parking - you must take the access card at the reception before entering. Only the driver can be in the car when it is entering the campus - passengers should take individual access cards at the reception, and go through the gates individually.

Entering the datacenter zone requires additional rights – please contact Customer Service Office to get them.